



Palau Public Utilities Corporation

REQUEST FOR PROPOSAL PUCW23-006 INSTALLATION OF ROOFING ON TOP OF EXISTING R.O. AT ANGUAR & PELELIU WATER SYSTEM.

Issued on : January 6, 2023
Closed on : February 6, 2023
Request For Proposal No. (RFP No.) : PUCW23-006
Employer : Palau Public Utilities Corporation (PPUC)
PO Box 1372, Oldiais Building, Medalaii, Koror
Republic of Palau 96940
Country : Republic of Palau

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1. EXECUTIVE SUMMARY

Notice is hereby given that **Palau Public Utilities** will be soliciting **sealed proposals** from interested Contractors for **“installation of roofing on top of existing R.O unit at Angaur and Peleliu Water System”**. Request of Proposal will be accepted until **4:00 P.M.** Palau time, on **February 6, 2023**. Sealed proposals will be accepted at the PPUC Main Office, 2nd Floor Oldiais Building – Medalaii, Koror Palau.

If you have any inquiries, please contact Johannyy Kurihara at (680) 488-5320/3870 or e-mail to jkurihara@ppuc.com. Further details and information such as the scope of work, work duration, payment terms, contract clauses, and other relevant details relating to the RFP are provided below and in the following pages.

2. PREFACE

This Request for Proposals (RFP) has been prepared by PPUC-WO with intends to construct roofing on top of existing containerized R.O (Reverse Osmosis Unit) at Angaur State and Peleliu State. PPUC wishes to receive Proposals from all interested persons or firms eligible to Construct and with the capability to supply the services in the Republic of Palau.

3. BACKGROUND

The Palau Public Utilities Corporation (PPUC) provides power, water and sewerage services to Koror and other areas in the Republic of Palau.

The Republic of Palau comprises of 350 tropical islands and islets located in the western most part of Micronesia about 600 miles (960 kilometers) East of Mindanao, Philippines and some 800 miles (1,280 kilometers) southwest of Guam. Palau lies between 8°10'N/3°N Latitude and 132°45'/134°25'E Longitude. The main group of Palau Islands is dominated by the 150 square mile (390 square kilometers) island of Babeldaob—Palau’s largest land mass.

PPUC was created in 1994, the same year Palau gained independence as a sovereign nation. Since then, PPUC has been operating the national electric utility and the distribution facilities, which now covers about 47 linear miles of 34.5KV transmission and 114 linear miles of 13.8KV distribution lines.

Palau has a current real capacity of slightly over 28MW with power plants located at Malakal, Aimeliik, Peleliu, Angaur and Kayangel. Malakal and Aimeliik provide power to the central grid supplying Koror, and Babeldaob.

PPUC has grown from 1,500 connections while under national government management into a public utility serving over 6,800 customers comprised of 77% residential, 14% commercial, and 9% others. Last fiscal year’s compiled data showed a total combined generation of 88 GWH with the highest combined peak load recorded at 12,500 KW.

4. SCOPE OF WORKS

- **PACKAGE I: ANGUAR WATER SYSTEM**
 1. Mobilisation / Demobilisation.
 2. Installation of Metal Roofing.

3. Installation of Exterior Walls.
 4. Installation of Cyclone Doors and Wall.
 5. Repair and Repaint of Existing Steel Container Roof.
- **For more details please, see attached Sketch Plan.**
 - **PACKAGE II: PELELIU WATER SYSTEM**
 1. Mobilisation / Demobilisation.
 2. Installation of Metal Roofing.
 3. Installation of Exterior Walls.
 4. Repair and Repaint of Existing Steel Container Roof.
 - **For more details please, see attached Sketch Plan.**

Additional Requirements after contract execution:

- The contractor shall be required to submit within ten (10) calendar days the schedule of values of each work item and Bar Chart with S- Curve to PPUC after the issuance of a Notice To Proceed (NTP).

4.1. CONTRACTOR REQUIREMENTS

The Contractor shall provide their own tools and equipment, mobilization and all materials needed to finish this project according to the Scope of Work as describe on **Item 3**.

A. Safe Working Procedures

Any persons working at this project must be provided with, and wear personal protective equipment including but not limited to gloves, safety shoes and eye protection.

The Contractor will be fully responsible for the safety of their workers under this contract at all time.

5. OBTAINING RFP

Electronic copies of the RFP may be obtained by emailing the nominated Contact Officer below, or from the PPUC website www.ppuc.com. All prospective bidders are requested to provide their contact details (company name and website, contact person, email and telephone number) to ensure they receive any updates to the RFP.

PPUC will also issue hard copies of the RFP on request at Palau Public Utilities Corporation (PPUC), Oldiais Building, Medalaii, Koror PO Box 1372, Republic of Palau 96940.

Contact Officer:

The contact officer for this RFP is:

Ms. Johanny Kurihara
Procurement Officer
 PPUC
 Oldiais Building, Medalaii, Koror
 PO Box 1372,
 Republic of Palau 96940
 Telephone No.: 680-488-3870/3872
 E-mail Address: jkurihara@ppuc.com

6. PROPOSAL REQUIREMENTS

The Proposer shall submit a written proposal which includes:

1. A Title Page identifying the RFP No. and the Works to be provided;
2. An appreciation of the scope of work and activities required, and the methods proposed to be used to complete the works;
3. Summary of experience for the last three years.
4. Key Personnel or Contact Personnel;
5. Proposed time to start after notification of award
6. Schedule of work (Bar Chart with S- Curve) showing time frames for the completion of the works, including any lead time required for arranging travel, accommodation, equipment etc.;
7. Fixed Unit Cost for each works including Detailed Cost Estimate.
8. Fixed Lump Sum Cost Proposal.
9. Other Proposal features which will contribute to the value of the offer.

7. SUBMISSION OF PROPOSALS

Interested Contractors may submit their sealed Proposal hardcopy to PPUC- Main Office, 2nd Floor, Oldiais Building, Medalaii, Koror, Palau 96940, or by email to the nominated Contact Officer. For inquiries regarding submission of quotations, please contact Ms. Kurihara as noted above.

8. PAYMENT TERMS

A. Payment terms shall be determined as follows:

- a. After evaluation per proposal
- b. After negotiations with the winning offeror.
- c. All payments shall be made after receipt of original invoice from contractor for each work phase, certified by a duly authorized PPUC representative

9. EVALUATION AND SELECTION PROCESS

Each proposal will be evaluated initially by a specially convened committee in line with the criterion set forth in this section. All proposals and their separate components will be subjected to the same evaluation criteria and process.

The criteria used to evaluate the RFP responses will include, but not be limited to the following:

- Compliance with proposal requirements (**10%**). All proposals will be reviewed for their compliance with instructions set forth herein by PPUC and meets the requirements of this RFP.
- Pre-bid and Site Inspection Attendance (**15%**). All Proposer should attend this Pre-bid and Site Inspection proposer should sent a Qualified Personnel / Engineer that have experience with this type / kind of project.
- Bidders Qualifications (**15%**). All proposals will be evaluated as to the quality of the "team" and the background and experience of the organization submitting proposals. Main focus of

evaluation would be Offeror's ability to deliver products and services in this RFP. Screening analysis to identify areas of each proposal which needs clarifying will also be done.

- Bidders Capability (30%). All proposals will be reviewed / evaluated as to the Bidders capacity to complete the project, including Proposal Bid Bond.
- Cost Proposal (30%).

10. GENERAL CONDITIONS

- A. Suppliers are required to submit their proposals based upon the conditions expressed in these instructions
- i. **Assignment of Contract:** The contract shall not be assigned to any party without prior written consent from PPUC.
 - ii. **RFP Modification:** This RFP does not commit PPUC to award a contract, to pay any costs incurred in the preparation of the proposal under this request, or to procure or contract for services. PPUC also reserves the right to accept or reject any or all proposals received under this request, to negotiate with qualified Bidder, or to cancel in whole or in part this RFP, if it is in the best interest of PPUC to do so. Prospective Bidder under this RFP may be required to participate in negotiations and to submit any price, or technical revisions to their proposals as may result from the negotiation process.
 - iii. **Performance & Payment Bond:** PPUC requires that all contractors with contracts in excess of \$50,000 should acquire performance and payment bonds tendered in a manner and through a surety acceptable to the PPUC Chief Executive Officer / General Manager, which guarantees satisfactory completion of a project. The performance and payment bonds shall be in an amount equal to the total price specified in the contract. *(to be determined by PPUC)*
 - iv. **Transfer of property:** All proposals shall become PPUC property.
 - v. **Conformity:** The PPUC procurement regulations shall apply to all proposals and winning contractor shall be bound by them.
 - vi. **Bid Bond:** Each project cost proposal must be accompanied by a certified check, cashier's check or proposal bond made payable to PPUC, in the sum of 10% of the aggregate cost of the proposal; such guarantee to be forfeited should the offeror to whom the work is awarded fail to execute and deliver contract and for the payment of all persons performing labor or furnishing materials in connection therewith, and in all other respects perform the agreement created by the PPUC's acceptance of said proposal.
 - vii. **Submission of the Proposal:**
 1. A cover page with a table of contents
 2. An executive summary page that summarizes the corporate history, contractor's ability to satisfy the requirements of this RFP, project cost and a synopsis of salient details required in this RFP.

3. The proposals shall be sealed in a package and should include:
 - a. The Contractors information (i.e., Name, Address, and Contact) on the outside package
 - b. The RFP# on the outside of the package that should be submitted NO LATER THAN 4:00 PM of CLOSING DATE-Palau Time.
[Note: The RFP # should be in big fonts.]
 - c. The sealed package should include the One (1) *original plus five (5) copies* and One (1) USB copy of the proposal.

viii. **Inquiries:** Any inquiries, requests, clarification, or additional information pertaining to this RFP shall be made in writing, by email or fax through the contacts provided

11. CONTRACT CLAUSES

A. All contracts shall, at a minimum, contain the following clauses:

- | | |
|---|--------------------------|
| 1. Governing Regulations | 13. Commencement of Work |
| 2. Penalties for Violation of Regulations | 14. Liquidated Damages |
| 3. Contract Disputes | 15. Schedule |
| 4. Gratuities | 16. Clear Title |
| 5. Kickbacks | 17. Taxes |
| 6. Representation of Contractor
Concerning Contingent Fees | 18. Force Majeure |
| 7. Changes | 19. Relationship |
| 8. Stop Work Order | 20. Entire Agreement |
| 9. Termination for Defaults or Convenience | 21. Assignment |
| 10. Approvals, Certificates, Permits and Licenses | 22. Subcontract |
| 11. Laws and Regulations | 23. Contracting Officer |
| 12. PPUC's right to inspect | |

2. CONTACT DETAILS

David Dengokl
 PPUC WO Manager
 PPUC Water Operation
 Tel: (680) 488-8761 Fax: (680) 488-4499
 Email: dave@ppuc.com

Sofronio Ponz Mahor
 PPUC Civil Engineer
 PPUC Water Operation
 Tel: (680) 488-8761 Fax: (680) 488-8762
 Email: ponz@ppuc.com

Johanny Kurihara
 PPUC Contracting Officer
 PPUC Procurement Division
 Tel: (680) 488-5320 Fax: (680) 488-4499
 Email: jkurihara@ppuc.com

APPENDIX 1- BID FORM

Letter of Quotation

Date: _____/_____/_____

RFP No.: **RFP-PUCW23-006**

RFP INSTALLATION OF ROOFING ON TOP OF EXISTING R.O. AT ANGUAR & PELELIU WATER SYSTEM.

To: **The Chief Executive Officer
Palau Public Utilities Corporation**

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the RFP, including Addenda issued in accordance (if any);
- (b) The price of our Bid, excluding any discounts offered in item (d) below is the sum of: *[amount of local currency in words], [amount in figures]*
- (c) Our bid shall be valid for a period of days from the date fixed for the bid submission deadline in accordance with the RFP, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- (e) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive; and
- (f) We accept full responsibility for the health and safety of persons employed by us in completing the works under this Quotation.

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date.....

Appendix 2: Schedules of Rates and Prices

Price Schedules

General

1. The Request for Proposal will be a Lump Sum Quotation for completion of all specified works.
2. The Schedules generally describe the works to be performed. Bidders shall be deemed to have read the RFP and visited the sites to ascertain the full scope of the requirements prior to filling in the price. The entered price shall be deemed to cover the full scope as aforesaid, including overheads and profit.
3. If bidders are unclear or uncertain as to any item, they shall seek clarification in writing prior to submitting their bid.

Pricing

4. Prices shall be entered in indelible ink, and any alterations necessary due to errors, etc., shall be initialled by the Bidder.
5. Bid prices shall be quoted in United States Dollars, in the manner indicated in the Bid Form of the RFP. For each item, bidders shall complete each appropriate column in the respective Schedules, giving the price breakdown as indicated in the Schedules.
6. Payments will be made to the Contractor in United States Dollars.
7. When requested by the Employer for the purposes of making payments or partial payments, valuing variations or evaluating claims, or for such other purposes as the Employer may reasonably require, the Contractor shall provide the Employer with a breakdown of any composite or lump sum items included in the Schedules.

ITEM	DESCRIPTION OF WORKS	Price USD (Incl Taxes and Duties)
1	PACKAGE I: ANGUAR WATER SYSTEM	
	A. Mobilisation / Demobilisation. B. Installation of Metal Roofing. C. Installation of Exterior Walls. D. Installation of Cyclone Doors and Walls. E. Repair and Repaint Existing Steel Container Roof	
	SUB TOTAL	
2	PACKAGE II: PELELIU WATER SYSTEM	
	A. Mobilisation / Demobilisation. B. Installation of Metal Roofing. C. Installation of Exterior Walls. D. Repair and Repaint Existing Steel Container Roof	
	SUB TOTAL	
TOTAL COST PROPOSAL (PACKAGE I + PACKAGE II)		\$ _____

Name of Bidder _____

Signature of Bidder _____

Attachment 1- Peleliu Sketch Plan

Attachment 2- Angaur Sketch Plan